

**The Flying Seagull Project**  
**Privacy Policy**

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## **Introduction**

This policy outlines the information that The Flying Seagull Project holds about our participants and what we do with that information and how we secure that information.

### **1.0 Personally Identifiable Information**

This privacy policy refers to any information that The Flying Seagull Project collects and can be used to identify, contact or locate the person to whom such information pertains including, name, address, phone number, fax number and email address.

### **2.0 Types of Information We Collect**

The Flying Seagull Project collects a limited amount of personal information, but only when that information is provided by you or you provide authorization for us to obtain it. The type of information we will collect about you includes, but is not limited to:

- your name
- address
- phone number
- email address

### **3.0 Parties to Whom we disclose Information**

As a general rule The Flying Seagull Project does not disclose personal information about our participants to any outside organisation. However, to the extent permitted by law and any applicable code of Professional Conduct, certain nonpublic information about you may be disclosed in the following situations:

- As part of any actual or threatened legal proceedings. Should this occur, we disclose only the information necessary and take reasonable precautions to ensure that the information disclosed does not become a matter of public record.
- As part of a child protection investigation. Should this occur, we disclose only the information necessary and take reasonable precautions to ensure that the information disclosed does not become a matter of public record.

### **4.0 Confidentiality and Security of Nonpublic Personal Information**

Except as described in this notice, we restrict the access of your nonpublic personal information to the volunteers of The Flying Seagull Project and other parties who must use that information to provide services to you. Third-party rights to further disclose and

use information is limited by the policies of our company, our Code of Professional Conduct, applicable law and nondisclosure agreements where appropriate.

## **5.0 Email Information**

If you choose to communicate with us via email, we may retain the content of your email messages, your email address and our responses.

You may send correspondence via email to: [info@theflyingseagullproject.com](mailto:info@theflyingseagullproject.com)

## **6.0 Cookies**

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyze web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes, by gathering and remembering information about your preferences.

The Flying Seagull Project may use cookies to identify which pages are being visited on our site only. This helps us to analyse data about web page traffic and improve our website in order to tailor it to site visitor needs. We only use this information for statistical analysis purposes after which the data is removed from the system.

## **7.0 Links**

This web site ([www.theflyingseagullproject.com](http://www.theflyingseagullproject.com)) may contain links to other web sites. Please note that when you click on one of these links, you are moving to another web site and our privacy policy no longer applies. We encourage you to read the privacy statements of these linked sites as their privacy policies may differ from ours.

## **8.0 Contact Us**

If there are any queries regarding this Privacy Policy you may send correspondence to:  
Email: [info@theflyingseagullproject.com](mailto:info@theflyingseagullproject.com)